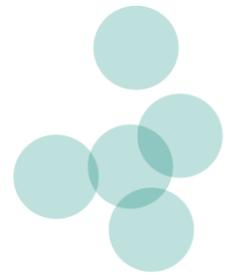


GDL Incubator Lab: Improved paths towards environmental peacebuilding

Ljubljana, 29 October – 01 November 2022



Global Diplomacy Lab

Dear colleagues and friends,

With the Incubator Lab on Environmental Peacebuilding just around the corner, we would like to share some practical information with you.

You should arrive at the City Hotel (Dalmatinova ulica 15, 1000 Ljubljana, Slovenia) before 2:00 p.m. on 29 October. You cannot check in before 3:00 p.m. but you can leave your luggage in the storage if you arrive on 29 October.

We will first get together at 2:00 p.m. on Saturday, 29 October 2022 at the City Hotel and walk together to Impact Hub (Slovenska cesta 56, 1000 Ljubljana, Slovenia) for a Meet and Greet. It is less than 10 minutes on foot.

As for COVID-19, there are no restrictions on entering Slovenia, no RVT (recovered, vaccinated, tested) rules and masks are not mandatory. However, to make sure everyone feels safe during our time together we recommend daily testing (we will provide you with tests) and wearing an FFP2 mask while travelling to the Lab as well as whenever you feel it is needed. For EU citizens who have a valid European Health Insurance Card (EHIC), treatment of the health effects of COVID-19 in Slovenia is provided free of charge within the public healthcare network. But we recommend checking your travel insurance to make sure that possible quarantine costs are covered (just in case!).

If you have any further questions, please don't hesitate to contact us.

Have a safe trip, and we very much look forward to seeing you (again) soon!

Kind regards,

Your Hosting Team

Secretariat

T +49(0)30 1817 4838
F +49(0)30 1817 54838
info@global-diplomacy-lab.org
global-diplomacy-lab.org

Address
Auswärtiges Amt (1-DA)
11013 Berlin

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Global Diplomacy Lab

Practical Information

City Hotel

Hotel: City Hotel

Check-in: any time after 3:00 p.m. If you arrive before check-in is possible, the hotel can store your luggage. Upon check-in, please be prepared to show your ID/passport and credit card.

Check-out: no later than 11:00 a.m.



Location: Dalmatinova ulica 15, 1000 Ljubljana, Slovenija

Contact: info@cityhotel.si / +386 1 239 00 00

Breakfast is included in your stay and served daily: Monday- Friday from 6:00 a.m. to 10:00 a.m., and Saturday – Sunday from 6:30 a.m. to 10:30 a.m.

The City Hotel welcomes you in the heart of Ljubljana from where you can easily access the most popular spots of the city. Nearby flows calmly the Ljubljanica River, where you can visit the Triple Bridge (Tromostovje) and stroll along the picturesque old city center embankments, one of Ljubljana's most notable landmarks.

Each room features a photo wallpaper showing a corner of Ljubljana through the lens of the renowned photographer Žiga Koritnik. This way, you can dream under the Dragon Bridge, the Cathedral or another surprising, yet undiscovered corner in the city.

Transportation from the airport to the hotel

Please be informed that arrival and departure times must be submitted to the Secretariat one week prior to arrival.

There are several available transportation options from the airport ([Joze Pucnik Airport](#); Aerodrom Ljubljana) to the hotel.

Hotel Transfer

The Hotel offers a transfer from the airport. For transfer reservations, write to info@cityhotel.si or call at +386 1 239 00 00.

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Public Bus No. 28 Route

The most cost-effective option is by public bus from the airport to **stop No 28** in the city centre. These run hourly from Monday to Friday. At the weekend there is a bus every two hours between 6:00 a.m. and 7:00 p.m. You can buy tickets from the driver. Cost: 4,10 EUR; Distance: 27 km; Time: ca. 50 min.

Airport Shuttle

The most convenient and recommended mode of transport is the airport shuttle service. Two airport shuttles that get consistently good reviews are **GoOpti** and **Markun Shuttle**, which will transfer you from Brnik (where the airport is) to central Ljubljana in half an hour. Book by phone or online.

Name: GoOpti

Tel.: + 386 1 320 45 30

www.goopti.com

Trg Osvobodilne Fronte 4

Cost: 11- 15 EUR (per person one way)

Name: Markun Shuttle

Reservations: + 386 51 651 771

www.markun-shuttle.com

Cost: 12 EUR (per person one way)

Taxi

Another way to reach the hotel from the airport is by taxi. It is often cheaper to call a taxi company and asking for the price beforehand, instead of finding a taxi in the street.

Travel time: 30 minutes (little to no traffic), up to 60 minutes in rush hour traffic

Price: ~ 25-45 EUR (more expensive in rush hour traffic)

Taxi društvo Ljubljana

T:+ 386 (0)1 234 90 00

M:+ 386 (0)31 24 30 00

E: info@taxi-ljubljana.si

W:<http://www.taxi-ljubljana.si>

Find even more taxi options on:

<https://www.visitljubljana.com/en/visitors/travel-information/getting-around/taxi/>

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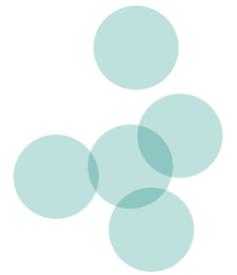
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Impact Hub Ljubljana

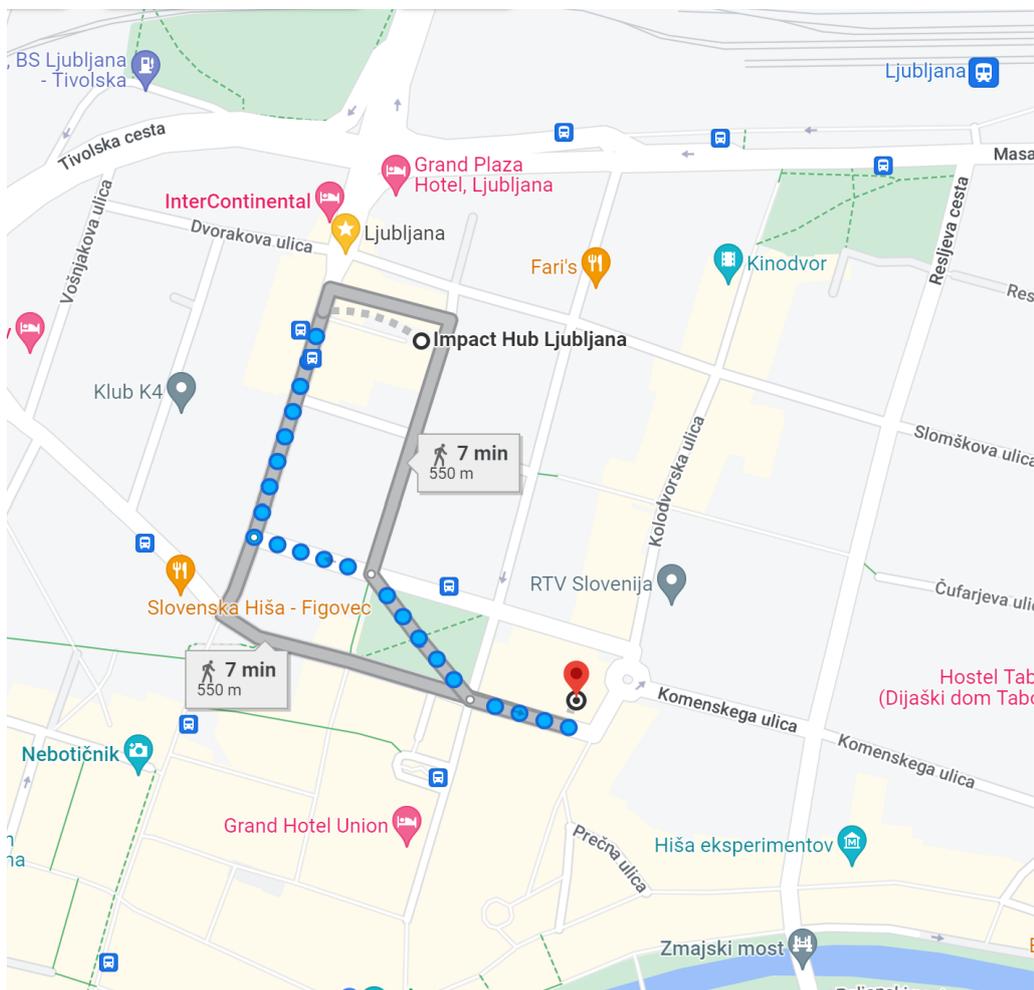
Location: Slovenska cesta 56, 1000 Ljubljana, Slovenia

The Impact Hub Ljubljana, our working space during the Lab, is not only a modern co-working space, but also a globally connected, locally rooted network for innovators and entrepreneurs. It is a community of social innovators, driven by the desire to change the world for the better. The Impact Hub takes pride in being a diverse community of founders, investors, established companies, and NGOs who strive to make a social and ecological impact.

Transport in the City Center of Ljubljana

The easiest way of transport within the city centre of Ljubljana is by foot. All locations of the Lab are within walking distance of the City Hotel. **Come prepared with comfortable footwear.**

The City Hotel and Impact Hub are in close walking distance to each other.



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Dress Code

The dress code during the Lab is casual. The month of October in Ljubljana has an average temperature from min. 4 to max. 14 degrees Celsius; occasionally it rains.

Emergency services and useful numbers

International access code: + 386

Police: 113

Fire: 112

Ambulance: 112

Ljubljana Tourist information Centre: + 386 (0)1-306 12 15 or www.visitljubljana.com

Time zone

The time zone in Ljubljana is CEST/UTC +2.

Currency

The official currency is the Euro (EUR).

1 EUR is equivalent to around 0.97 US dollars.

1 US dollar is equivalent to around 1.03 EUR.

ATMs are widely available or you can exchange money at banks. Withdrawing money from your foreign account via an ATM in Slovenia usually gets you the most favourable exchange rate. If you have a Visa or MasterCard credit card, then you will easily be able to withdraw local currency at any ATM. All major banks will have an ATM that is compatible with Visa and MasterCard. Some banks accept American Express. Credit and debit cards are accepted by most businesses throughout the country. There are still many smaller cafés, bars, restaurants and shops that only accept cash.

Good to know

Tips are commonly given and expected in restaurants and to taxi drivers. Values generally range from 5-15%. Do not walk in the bike lanes.

As there is excellent drinking water available, please remember to bring your GDL Water Bottles.

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Global Diplomacy Lab

Contact details

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Sustainability @ the GDL

Sustainability is a core principle of the GDL. Through the careful selection of services, locations and partners, we try to limit our carbon footprint as much as possible.

Sustainability is not only our guiding principle on a macro-level, but also finds its expression in little things.

For this Lab, our partner Kandinsky is providing us with sustainable lanyards that are produced in small quantities from recycled materials catered precisely to our needs.



Additionally, if you have not yet received one, we will provide to you GDL water bottles made from recycled plastic by:



the bottle is the message

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